

# NIH CC Standard Operating Procedure (SOP)

## Accessing In-Room Barber Services for Current Inpatients

**Scope:** This SOP applies to current inpatients at the NIH CC in need of barber services.

**Effective date:** April 27, 2021 until further notice

### **Procedures for patients:**

1. Current inpatients may request in-room barber services including haircuts, shaving, and beard trims on or after April 27, 2021.
2. Services must be provided in the patient's inpatient room, and the patient must be capable of sitting in a chair for up to 40 minutes to receive services.
3. Service appointments are available on Tuesdays, Wednesdays, and Thursdays between 10am and 4pm.
4. Services are limited to 40 minutes per appointment and must be scheduled in advance. No "walk in" appointments are available.
5. Non-patients and outpatients are not eligible for services at this time.
6. The B1 Barber Shop will not reopen at this time.
7. Patients or their designee (caregiver or an NIH care team member) may call either barber to schedule an appointment:

Chuck: 202-570-1073      Earl: 202-607-7118

8. Patients must wear their NIH-provided face mask for the duration of their hair services. Patients may remove their mask temporarily to receive beard/mustache services, but must put it back on as soon as these specific services are concluded.

### **Procedures for NIH unit staff:**

1. You may call to schedule barber services on behalf of a current inpatient.
2. The barber will check in at the unit Nursing Station upon arrival, where they will be issued (or confirm they already have) a face shield. The unit will provide the barber with hospital disinfectant wipes to clean their equipment prior to and after each appointment.
3. The barber will check out at the unit Nursing Station at the conclusion of the appointment. The unit staff will call housekeeping to clean the room.
4. Care team members will ensure patient is transferred to the chair in the room for services prior to the barber commencing the appointment.

### **Procedures for Barbers:**

1. Barbers will, upon arrival at the CC, be processed through the COVID screening station for staff and will wear their NIH-issued face mask the entire time they are at the CC; they must additionally display their screening confirmation sticker for that day. Screening must be completed each time the barber is entering the CC.

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2. Barbers will receive a plastic face shield and paper storage bag from the CC Nursing Station at the time of their first visit to the CC to provide services; this must be kept in the paper bag and cleaned before and after each use in accordance with HES guidance.
3. Barbers will check in at the unit Nursing Station prior to providing services to the patient to receive their face shield (first visit) and/or hospital disinfectant wipes.
4. Barbers will wear their plastic face shield and the face mask obtained at screening throughout the duration of their patient appointment.
5. Barbers will clean their face shield and all equipment with CC-provided disinfectant wipes both before and after each appointment.
6. Barbers will minimize the amount of equipment used for these appointments.
7. Barbers will only provide services within inpatient rooms and only once the patient is seated in a chair.
8. Barbers will pick up and dispose of bulk hair, to the best of their ability, in the room trash can.
9. Barbers will check out at the unit Nursing Station once each appointment is completed to request the unit staff contact housekeeping for room cleaning.
10. Barbers will ensure patients wear their face masks for the duration of hair services and as much as possible during beard/mustache/shaving services. Barbers may refuse or discontinue an appointment if the patient refuses to properly wear their face mask. In the event this occurs, they will exit the patient room and notify the unit Nursing Station staff.
11. Rooming in visitors are permitted to remain in the patient room during barber services and must also wear their CC-provided mask for the duration of the appointment,
12. Patients on isolation will be seen as the last appointment that day. Nurse will ensure barbers wear additional required personal protective equipment. All items brought into the room must be cleaned with CC-provided disinfectant wipes both before and after each appointment.